

AGENDA
ST. CHARLES CONVENTION CENTER OVERSIGHT
SUBCOMMITTEE
OF THE CITY COUNCIL OF THE CITY OF SAINT CHARLES
December 7, 2015 – 4:00 p.m.
One Convention Center Plaza, Board Room
St. Charles, Missouri

To: Subcommittee Members

Tom Wapelhorst – CSA Chairman
Mayor Sally Faith - SCCC Vice Chairman
Fred Dyer – CSA
Laurie Feldman – St. Charles City Council
John Hanneke - St. Charles City Council
Roger Pryor - CSA
Jerry Reese - St. Charles City Council
Ron Stivison - St. Charles City Council

1. Call to Order
2. Approve Minutes of October 5, 2015 Meeting (open & closed)
3. Embassy Suites Report
4. CVB Report
5. Convention Center Joint Account Report
6. Capital Expenditures
 - a. Capital Expenditure Purchase Approvals
 - i. Digital Signage
 - ii. Meeting Room Chairs
 - b. Ceramic Tile in lieu of Wood Laminate (GBR D pre-function space)
7. Spectra:
 - a. Towing Company Contract
 - b. Buy Down Fund Report & Bank Account Update
 - c. Booking Policy Guidelines Modification
 - d. Time Lapse Video
 - e. Introductions:
 - i. Glen Brandeburg, President & CEO Spectra Venue Mgmt & Food Services & Hospitality
 - ii. Pam Plageman, Regional Vice President
 - f. Operations/Marketing Report
8. Change to Management Structure at the Convention Center
 - a. Al Beltranena Question/Answer Session
9. Resolution to Authorize Assignment of Veteran's Memorial Contract
10. Resolution to Authorize Cooperation Contract concerning Veteran's Memorial Contract.

AGENDA
ST. CHARLES CONVENTION CENTER OVERSIGHT SUBCOMMITTEE
OF THE CITY COUNCIL OF THE CITY OF SAINT CHARLES

December 7, 2015 – 4:00 p.m.

Page 2 of 2

11. Closed Session - A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:
 - a. Legal actions, causes of action or litigation involving a public government body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
 - b. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public within seventy-two hours after execution of the lease, purchase or sale of the real estate. RSMo. §610.021(2)
 - c. Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. RSMo. §610.021(12)
 - d. Records which are protected from disclosure by law. RSMo. §610.021(14)
12. Next Meeting Date
13. Adjourn